

Pursuant to Article 24 of Law on Youth (Official Gazette of RS, no. 50/11),
the Minister of Youth and Sport hereby passes the

REGULATION ON FINANCING AND CO-FINANCING PROGRAMS AND PROJECTS OF PUBLIC INTEREST IN THE YOUTH SECTOR

(Official Gazette of RS nos. 8/12, 11/13)

**Revised text with the changes from Off. Gaz. of RS no. 11/13 which have been implemented
since 09/02/2013
(changes in Art.: 5, 7, 8, 9, 11, 13).**

Article 1

This Regulation shall prescribe the manner of approving programs and projects of public interest in the youth sector (hereinafter: programs and projects) and the allocation of funds, the layout and contents of application forms and documentation submitted along with the proposed program or project, the contents and layout of the report on programs and projects implementation, and the manner of monitoring the implementation of approved programs and projects.

Article 2

Allocation and use of funds for programs and projects shall be carried out in accordance with the law, this regulation and the plan of budget execution for the current fiscal year in the Ministry in charge for youth (hereinafter: Ministry).

Article 3

Funds for financing or co-financing programs and projects are allocated on the basis of open call (hereinafter: call).

Article 4

(1) Eligible to apply for allocation of funds for financing or co-financing programs and projects are associations of young people, association for young people and federations, local governments and institutions, scientific research institutes and other legal entities based in the Republic of Serbia (hereinafter: programs and projects holders) in accordance with Article 21, Paragraph 1 of Law on Youth (“Official Gazette of RS”, no. 50/11 - hereinafter: the Law).

(2) Associations of young people, associations for young people and their federations can exercise the right referred to in Paragraph 1 herein provided they are registered in the Uniform records of associations of young people, associations for young people and their federations (hereinafter: Uniform records).

(3) Programs and projects holders must meet the requirements referred to in Article 22, Paragraphs 1 and 2 of the Law.

Article 5

(1) The wording of the call shall be published in at least one daily newspaper issued in the whole of Serbia, as well as on the official website of the Ministry, and the integral part of any call shall be the guidelines defined by the Ministry and published on the official website of the Ministry.

(2) The guidelines shall define in particular:

- 1) call objectives;
- 2) detailed requirements and criteria that apply to the particular call;
- 3) elements of program and projects proposals and manners of their evaluation;
- 4) deadlines and applying method.

(3) Deadline for applications shall not be less than **15** days from the date of its announcement in the newspaper.

Article 6

(1) Programs and projects holders referred to in Article 4 Paragraph 1 of this Regulation shall submit their applications on OPK Form - Application for the call for financing and co-financing programs and projects of public interest in the youth sector (hereinafter: Application), which is attached to this Regulation and forms its integral part.

(2) Application forms shall be collected in the Ministry offices or downloaded from its official website.

(3) The authorized person signing the Application shall be held liable for the accuracy and authenticity of the information contained in the Application.

(4) The Application shall be accompanied by:

- 1) program or project proposal with annexes that apply to the particular call;
- 2) a copy of the Registration certificate for regular annual financial statements for the previous financial year if it was delivered by the Business Registers Agency, and the statement of income and expenditure and balance sheet for the previous financial year with proof that the report has been submitted to the Business Registers Agency if the processing of documents

by the Business Registers Agency is in progress (to be submitted only by associations of young people, associations for young people and their federations, in accordance with the particular call);

- 3) a certified copy of the PDN form (to be submitted only by associations of young people, associations for young people and their federations, in accordance with the particular call);
- 4) a statement by the representative of associations of young people, associations for young people and their federations confirming that there have been no changes to the data entered in the Uniform records or a completed OJE-U Form - Application for registration in Uniform records of associations of young people, associations for young people and their federations, indicating the changes.

Article 7

(1) The Minister in charge for youth (hereinafter: the Minister) shall pass a decision to form a special working group - Peer review commission for submitted proposals of programs and projects for financing and co-financing programs and projects of public interest in the youth sector (hereinafter: the Commission).

(2) The Commission shall have five members, **three** of whom shall be representatives of the Ministry employees.

(3) The Commission shall carry out peer review and evaluate proposed programs and projects in accordance with the requirements and criteria referred to in the Law, this Regulation and call, and shall submit a proposal to the Minister for program or project approval.

(4) For a better consideration of the quality of the proposals for programs and projects, the Commission may ask for clarification of the proposals for programs and projects and/or carry out an interview with the program and project submitter.

(5) The Commission may suggest to the program and project submitter some corrections to the program or project proposal in the part related to the funds needed to implement the program or project for those programs and projects that achieve a minimum of 50% of the total number of points according to the Guidelines referred to in Article 5, Paragraph 1 of this Regulation provided by the call on the basis of which the program or project proposal is being submitted.

(6) The Ministry shall provide working conditions for the Commission.

Article 8

During peer review and evaluation of proposed programs and projects the Commission shall determine proposals for the program or project approval based on:

- 1) legality and efficiency of use of funds and the sustainability of previous programs and projects, which is reflected in verifying whether the funds were used intended for the implementation of the National Youth Strategy ("Official Gazette of RS", No. 55/08) and if so, whether the contractual obligations were fulfilled;**

- 2) **capacity of program or project holder or experience in running similar programs or projects;**
- 3) **program or project relevance for the public interest in youth sector and its compliance with the law, National Youth Strategy and other strategic documents from the youth sector;**
- 4) **interconnectivity and compliance of program or project elements related to the compliance of the planned activities with the objectives and expected results and target group, elaboration and feasibility of the program or project implementation plan and the feasibility of the planned results and measurable indicators;**
- 5) **sustainability of the results and effects of the program or project which shall include development, institutional and financial sustainability, as well as the importance of the changes that are expected for the youth after the implementation of the program or project;**
- 6) **justifiability of the budget proposal and cost-effectiveness in terms of economic feasibility of the budget proposal regarding the goal and project activities, as well as an assessment of proportionality of the proposed costs for the program or project implementation with the goal which is achieved by the program or project;**
- 7) **publicity reflected in the manner and extent of informing youth and the general public on the program or project.**

Article 10

(1) Funds approved in accordance with this Regulation for the implementation of a specific program or project may be used exclusively for the implementation of the program or project, in accordance with the Contract concluded between the Ministry and the program or project holder (hereinafter: the Contract).

(2) The Contract shall define the mutual rights, obligations and responsibilities of the parties, and in particular: the name of the approved program or project, implementation period of programs or projects, amount of allocated funds, manner of monitoring the program or project implementation; obligations of the program or project holder in terms of implementation and reporting on program or project implementation.

(3) The approved program or project, with all attachments, shall be an integral part of the contract.

Article 11

On the official website the Ministry shall provide public access to: the list of all call participants as well as the list of approved programs or projects with the amount of allocated funds **within 15 days from the date of the decision referred to in Article 9 of this Regulation.**

Article 12

In order to ensure the quality of approved programs and projects implementation, the Ministry may prepare guidelines for the approved programs and projects implementation and/or organize training for approved programs and projects holders.

Article 13

Upon completion of the program or project, the approved program and project holder shall submit a final report on the implementation of the program or project and the expenditure of funds **within 20 days following its completion** on OZI-N Form - Final Report - Narrative and OZI-F Form - Final Report - Financial, which are attached to this document and are its integral part.

Article 14

(1) The Ministry shall monitor the implementation and realization of the approved programs and projects based on: the submitted reports and direct access to the realization of the approved program and project, as well as direct contact with the approved programs and projects beneficiaries.

(2) During the implementation, the program or project holder shall provide the Ministry with the monitoring the program or project implementation, presence in the implementation of activities, as well as access to complete documentation.

(3) The program or project holder shall provide due notice to the Ministry of the time and place of implementation of activities in the program or project.

(4) The Ministry shall provide conditions for monitoring the implementation and realization of the approved programs and projects.

Article 15

This Regulation shall enter into force on the eighth day following its publication in the "Official Gazette of the Republic of Serbia".